APPLICATION FOR MULTI-AIRPORT (CANADA) PASS

PART 1 – APPLICANT

CURRENT YQT RAIC NUMBER: 3900		
LAST NAME	FIRST NAME	DATE OF BIRTH (Y/M/D)
EMPLOYER	OCCUPATION	WORK PHONE NUMBER
COMPANY ADDRESS:		
CITY	PROVINCE	POSTAL CODE
HOME ADDRESS:		
CITY	PROVINCE	POSTAL CODE
HOME TELEPHONE #:	CELL PHONE #:	

AIRPORTS VISITED AND FREQUENCY OF VISITS
(Will be confirmed by YQT Pass Control)

LAST 30 DAYS		***ANTICIPATED DURING NEXT 30 DAYS***	
AIRPORT	# OF VISITS	AIRPORT	# OF VISITS

SUMMARY OF DUTIES PERFORMED WITHIN RESTRICTED AREAS AT THESE AIRPORTS:
(Full substantiation must be detailed on attached company letterhead)

REASONS WHY IT IS NOT FEASIBLE TO MAKE PASS EXCHANGE ARRANGEMENTS AT THE AIRPORTS LISTED ABOVE:
(Full substantiation must be detailed on attached company letterhead)

I CERTIFY THAT I HAVE READ, UNDERSTAND AND WILL OBEY TO THE LEGALLY BINDING CONDITIONS THAT ARE STATED IN THE "CANADA PASS CRITERIA FOR ISSUANCE AND TERMS OF USE" *(on Page 2 of 2)* ***BY SIGNING MY NAME BELOW.***

Applicant Signature:	Date:

PART 2 – COMPANY DESIGNATED SIGNING AUTHORITY

Name:	
Title:	
Business Telephone #:	Cell Phone #:

I, the undersigned, certify that the individual named above is employed by my organization, that a Canada Pass is essential for them to effectively carry out their assigned duties and that the information set out in this document is true and correct to the best of my knowledge and belief. I also certify that I have read the relevant excerpts of the Canadian Aviation Security Regulations (*Part 5, Division 8: Enhanced Access Controls)*, acknowledge that my corporation has specific responsibilities regarding Airport Restricted Area Access Passes issued on my request and realize that contravention of these regulations may result in monetary penalty.

Signing Authority Signature:	Date:

CANADA PASS CRITERIA FOR ISSUANCE AND TERMS OF USE

CRITERIA FOR ISSUANCE

1. Applicants must hold a valid Transport Canada Airport Restricted Area Access Clearance.
2. Applicants must demonstrate an urgent, frequent and regular need/operational requirements to access multiple airport restricted areas on a 24/7 basis.
3. Applicants must provide the reasons that it is not operationally feasible to make pass exchange arrangements in advance.
4. Applicants must identify the duties being performed within restricted areas at these multiple airports.
5. **Applicants must complete the *Application for Multi-Airport (Canada) Pass* Form** (page 1 of 2) **and attach a letter on company letterhead detailing full substantiation referencing numbers 2 – 4 above.** The form must be signed by a designated signing authority that is on file at the Pass Control Office.
6. Canada Passes will be valid for a maximum of 5 years, but will not exceed the validity date of the applicant's TC Airport Restricted Area Access Clearance.
7. A new application must be submitted for each reissue of a Canada Pass.

TERMS AND CONDITIONS OF USE

1. The Canada Pass issued to me is the property of the Thunder Bay International Airport Authority (TBIAA).
2. I will immediately report the loss, theft or confiscation as well as any subsequent recovery of the pass to the TBIAA Pass Control Office at (807) 473–2628.
3. The Canada Pass issued to me is valid only for those airport restricted areas to which I require access while on duty and in the performance of functions directly related thereto.
4. The Canada Pass will not be used by myself, or to assist others, to bypass preboard passenger screening where as a passenger both personal and carry-on baggage are subject to screening.
5. I will not use the pass to enter a Restricted Area other than at a designated access point for which Canada Pass entry is authorized.
6. I will comply with the specific Canada Pass Access Conditions established at each Airport.
7. Except where authorized by the issuing Airport Authority, and subject to any conditions of that authorization, I shall not:
    i. Loan or give my Pass to another person;
    ii. Have possession of, or use for any purpose, an Airport Pass that was not issued by a person having authority to do so;
8. The Canada Pass issued to me is subject to the limitations and restrictions set out on the face of the pass and any other limitations issued to me in writing by TBIAA and the Airports at which I use this Pass.
9. I will visibly display the Canada Pass above the waist on outer clothing at all times within restricted areas.
10. I will safeguard the Pass at all times and will not wilfully alter, tamper with, damage or duplicate said pass.
11. I am subject to the requirements of the Airport Restricted Area Access Clearance Program.
12. **I understand that all passes issued to me by or under the authority of my employer(s) and the TBIAA will be immediately surrendered:**
    i. **To my employer or the TBIAA upon termination of employment, lay-off, medical leave, maternity leave, strikes or any other type of employment leave expected to exceed thirty days**;
    ii. To any Airport Authority Representative, or designate at any airport where I use this pass, on the breach of any conditions contained in this document, relevant Aerodrome Security Acts, Regulations, Measures, and Airport Authority policies;
    iii. To the TBIAA on or before the expiry date of this pass;
    iv. To the TBIAA or agencies acting on behalf of the Airport Authority on demand.
13. **I am subject to an administrative fee of $300.00 for failing to return my Canada Pass to Pass Control of the TBIAA or for altering, tampering, damage or loss of the pass.**
14. I have read the relevant excerpts of the Canadian Aviation Security Regulations (*Part 5, Division 8: Enhanced Access Controls)* and understand that failure to comply could result in a monetary penalty.